



PRINCIPAL/ASSOCIATE LENDING MANAGER EXPERIENCE DOCUMENTATION FORM

State of Utah
Department of Commerce
Division of Real Estate

Please fill out this form and sign, include state license histories if applicable, and fax or mail to the Utah Division of Real Estate at the address below. Wait for notice of experience verification from the Division prior to taking the pre-licensing education and/or exam.

Name: _____ Email: _____

Address: _____

Phone: _____ Fax: _____

Utah law allows for PLM licensing under two options. Both options require experience as a Utah licensed Mortgage Officer or Originating Control Person *or the equivalent*. The Residential Mortgage Commission has determined “equivalent” to mean **originators** or **origination supervisors** (direct oversight of originations) either out-of-state or for a Utah depository/exempt entity.

Please check the appropriate option based on your experience: ☐ 3 years full-time within the last 5 years ☐ 5 or more years

Note: to satisfy the five-year option out-of-state experience must be as a licensee in states which require pre-licensing education and exam. Experience in states which do not require pre-licensing education and exam will only count towards the three-year option.

☐ Check if qualifying as Mortgage Officer or Originating Control Person licensed/registered (active status) with the Utah Division of Real Estate. License Number: _____ Years _____ Months

☐ Check if qualifying with “equivalent experience” as an **originator** or **origination supervisor** either out-of-state or for a Utah depository/exempt entity AND provide employment history in the fields below. _____ Years _____ Months

Note: experience acquired as a licensee of a state other than Utah must be documented with a license history from that state.

Document your “equivalent experience” in the fields below (not required for experience as a licensees of the Division of Real Estate).

Employer:	Supervisor:	From	To
Address:		Phone:	
Duties (originator/origination supervisor):			
Employer:	Supervisor:	From	To
Address:		Phone:	
Duties (originator/origination supervisor):			
Employer:	Supervisor:	From	To
Address:		Phone:	
Duties (originator/origination supervisor):			
Employer:	Supervisor:	From	To
Address:		Phone:	
Duties (originator/origination supervisor):			
Employer:	Supervisor:	From	To
Address:		Phone:	
Duties (originator/origination supervisor):			

Use extra “addendum experience documentation sheets” as necessary.

Under penalty of perjury, I attest that the information submitted on this application is true and correct. I understand that willfully submitting false information can result in license revocation and/or criminal prosecution. I attest that I have read and understand the Utah Mortgage Licensing Statutes of the Rules promulgated thereunder, and that I agree to abide by them.

Signature _____

Date _____